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# PRESS RELEASE TEMPLATE

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MEDIA RELEASE

## ***HEADLINE***

LOCATION, DATE – FOR IMMEDIATE RELEASE/EMBARGO

**Introduction.**

**Credibility/source.**

**Importance/significance.**

**History.**

**Quotes.**

**Anything else.**

**Wrap up.**

**### or - ends -**

**About the organization:** [Organization name] Organisation description. <http://organisation.link>

**Note to the editor:** Logistical information.

**For inquiries please contact:** Name, position, contact number and email.

**Photo Opportunities:**

**Location:** Potential location.

**Talent:** Potential talent.