

# Session 17 Worksheet

## Proactive Work Example

Dear THEIR NAME,

I noticed that may need to help with WHAT THEY NEED HELP WITH. I had a bit of free time and like what you do and what you stand for so I went and solved it for you to get a bit of extra experience and I have attached the result.

If you like it feel free to use it – I expect nothing in return – even let me know if you want me to do more like it as I have a bit of spare time soon.

If you don't like it or won't find it useful, no problem, just throw it in the bin and I won't be offended. As I said I had a bit of free time and wanted to get a bit of extra experience.

Yours sincerely,

YOUR NAME



RECRUITED GRADUATE